PROCTOR APPROVAL FORM

Course Name/Number _____________________________________________

Student Name ___________________________ PUID ____________________

Proctor Information – PLEASE PRINT

Name ___________________________________________________________

Address __________________________________________________________

Title, position, or rank _____________________________________________

Place of employment ______________________________________________

Highest degree from an accredited college/university ___________________

Name of college/university __________________________________________

Home phone __________________________ Work phone __________________

E-mail address __________________________ Fax _______________________

How are you acquainted with the student? _____________________________

Where will the exam be administered? __________________________________

Military testing, training, or education professional officer
Military commander at least 2 ranks above student
Community or area Learning Center professional staff
Training/testing agency professional staff
College/school/institute education professional staff, including Cooperative Extension
Law enforcement training or education officer
Correctional institution education or administration officer
Human Resources professional staff
Workplace supervisor at 2 levels above student
Library professional staff
Ordained clergy

I have read and agree to follow the guidelines listed in this document. I agree to comply fully with examination instructions and proctoring guidelines. I find the policies, procedures, instructions, and arrangements agreeable.

Student’s name (please print) ___________________________ Student’s signature ___________________________ Date ______________

Student’s e-mail address ________________________________________________________________________________

Proctor signature ___________________________ Date ______________

Proctor e-mail address ___________________________ Proctor fax number ______________

EA / EOU